ICOLPH School Parents’ Association Meeting Minutes

Meeting Location: ICOLPH Mattie Hall  
Date: June 3rd, 2022  
Time: 8:00am-9am  
Facilitator/PA President: Liz Barr  
Vice-President: Jennie Hrubesky  
Secretary: Alison Dasho

PA Meeting Attendees: Liz Barr, Jennie Hrubesky, Alison Dasho, Mirran Rajcic, Sara Norris, Sarah Lusier

Agenda Topics:

❖ Welcome/Introductions ................................................................. All Attendees  
  o Opening Prayer

❖ Principal Report........................................................................ Kathy Wartelle  
  o Baccalaureate Mass 6/8, for graduates. Thursday mass as normal, and 7th grade will be stepped up to be leaders of the school. Full uniform for both days.
  o Last week of school: Monday full day; Tuesday noon dismissal; Weds. normal dropoff, then kids go to mass, then go back to class for teacher goodbye. Dismissal at 10:15, it’s a little squishy so please be patient at pickup as everyone says their goodbyes/gets all their stuff.
    ▪ Note Tuesday is last day of school for preschool
  o Yearbooks arrive on last day of school for signing
  o You can bring in your school logo sweaters/vests/cardigans and any unwanted spirit wear for drop-off collection on the last day or wait until August 8th for the uniform sale/exchange. Please do not donate these (i.e., Goodwill), we want to recycle them.
  o Q: With next year uniforms, why no patches?
    ▪ School commission voted unanimously for no patches
    ▪ Fresh start, all starting on the same playing field
    ▪ Uniform philosophy is about unity, we’re proud of our school
    ▪ Will make for a smoother transition
    ▪ If there are financial hardships around new uniform sweaters, please reach out to Mrs. Wartelle.
  o Following uniform guidelines, will be enforced for 22-23 school year.
  o Q: Do students need to purchase school logo coats to be worn during school/class?
    ▪ Coats of any kind are not allowed during class. These can only be worn during recess. Spirit wear hoodies are allowed on non-mass days.
    ▪ Request to update or add policy related to no coats to school uniform, if not already present.
  o Q: Is Field Day in place of Fun Run?
    ▪ Yes. Spring is a tough time to do fundraising. Unless there’s a big push to bring back Fun Run at some point, that’s retired and replaced with Field Day.
Q: What is school commission?
- An advisory board that Catholic schools have. Current and alumni parents who have a vested interest in the well being of the school. Balance of backgrounds: business, attorney, marketing, facilities, etc. They advise the principal and pastor on everything from budget, resourcing, facilities.
- Interested? Call/email Kathy.
- Typically, 9-12 members, trying to get a balance of backgrounds.

Q: Can parents start afterschool clubs (i.e., girl scouts/campfire, chess club, etc.)
- Yes, it’s possible for parents to start these however will need a plan to be submitted to Mrs. Wartelle to include items such as space, cost, training, etc.

Volunteer Hours:
- Reaching out personally to families who had no hours has proven effective
- Volunteers are critical for school events and smooth running. We no longer have a maintenance person on staff, and teachers and staff always step up to cover gaps; volunteer activity helps share the load of work more equitably.
- Some upcoming volunteer opportunities, for instance:
  - Clear entire main floor of school building--June 17th***
  - June 16th- help teachers pack up classroom
  - Lots to do, willing to have any of that count for current school year or towards next year. *You can bring family members, neighbors or anyone who is able-bodied.
- Waiting on SCRIP reporting before billing anything. Should hopefully be done by today (6/3) for final fundraising and volunteer hour notices.
- How can we build a binder or resource for parents to help them understand and plan for volunteer commitments?
  - Perhaps a quarterly calendar?
  - Events with Volunteer Opportunities: Highlight where parents can sign-up.

- Lots of building upgrades over the summer: Floors and painting on main floor, last side is getting tuck pointed, gym roof, gym floor, all new signage.

-------------------End of Principal Report. -------------------

- SCRIP – last week for shipment orders (aka having physical cards brought home with your student)
  - Limited basis for physical cards over the summer
  - If you would like to order scrip (for physical cards), place your order online and send text to 425-750-3257
  - Questions contact Trenieca at scrip@ic-olph.org

- Supply Kits (contact person: Sara Norris)
  - 8 families have ordered so far!
  - This is a great way to take care of back to school shopping way ahead of time, take if off your planning palate.
  - June 24th is the last day to order in order to have the supplies on hand for Meet the Teachers.

- Coffee meetups – can we bring those back?
  - Discussed what this had been like in the past (weekly Friday coffee meetups)
  - Tailgating, or in the gym, bring your own coffee?
○ Or regular meetups at local coffee shop?

❖ **School lunches** for next year:
  ○ Q: Will we have El Paraiso again? Or pizza again?
  ○ TBD, but again, **volunteers** are what drives this – can you help out?

❖ **Volunteer commitments** for next year will be 30 hours for 2 parent household and 15 for single/preschool
  ○ Link to sign-up for various volunteer opportunities: [https://www.signupgenius.com/go/10c0d49a9ad29a3f9c34-volunteer1](https://www.signupgenius.com/go/10c0d49a9ad29a3f9c34-volunteer1)
  ○ Will continue to use sign-up genius for volunteer opportunities.

❖ **2022-2023 School Events.** We **REALLY need YOU!!**

Looking for a few **PA Committee Event Chairs**. Contact PA (pa@icolph.org) if interested.

○ **Open chair positions**: Tailgate, Catholic Schools Week/Grandparents’ Day, Movie Night, Open Gym, Ice Cream Social (after concerts/plays), Talent Show, All School Community Event, Welcome Committee (breakfast for new families ahead of school starting, or a contact person doing direct outreach/answering questions)

❖ **PA Meetings**
  ○ “out” once a quarter? (i.e., meeting at a restaurant for breakfast/lunch/dinner)
  ○ Summertime meetings for PA?
  ○ Survey monkey survey for parent involvement
    ▪ When is the best time for PA meetings next year?
    ▪ In person, online, before school, after school, etc.
  ○ PA Meeting minutes are posted on the school website under My ICOLPH-Parents’ Association [https://www.icolphschool.org/parents-association](https://www.icolphschool.org/parents-association)

**Next Meeting**: TBD, but we are likely to meet at some point in the summer, so watch your inbox and/or the [Facebook PA page](https://www.facebook.com/icolphpa)!