ICOLPH School PA--Meeting Minutes

Meeting Location: Virtual via Zoom
Date: December 3, 2021
Time: 8:30am-9:35am
Facilitator/PA President: Liz Barr pa@ic-olph.org
Vice-President: Jennie Hrubesky
Secretary: Alison Dasho

**Agenda Topics:**

1. **Principal report (Kathy Wartelle)**
   a. No Christmas concert this year. School community event, Christmas Mixer on 12/16. School will be looking to rent lights for event
      i. $70 there & back delivery / $170 per
   b. Pending Catholic Schools week events (Spaghetti night)-TBD on schedule.
   c. Auction survey
      i. Live online vs. live in-person
      ii. Difference in enthusiasm when bidding in-person vs. online.
   d. Fundraising – *The Commission is budgeting with less emphasis on fundraising. The Auction budget is based on last year. Other activities (Spaghetti dinner, other social activities) money raised covers cost, and is not used for fundraising.*

2. **Call for open PA Committee Officer, Secretary position**
   a. Nominated and approved – Alison Dasho

3. **Decem-brrrr Christmas Mixer**
   a. School community Christmas event
   b. Goals: Mingle, get together, chance for the kids to play
   c. 6pm-7:30 on Thursday 12/16 (same time that the Christmas Program would have been)
   d. Similar to the concept of the Trunk or Treat
      i. Pre-registration requested for participating trunks that will be in the school parking lot as this is needed for planning and coordination purposes.
   e. Event will be outdoors, masked and socially distanced.
   f. Decorating trunk is optional, pre-registration to park in the lot is requested. Cars must park and be ready before 5:45pm and stay in lot entire time as gates will be closed. ALL ARE WELCOME, whether you decorate your trunk or not. Walk in and join the celebration.
      i. Games at trunks (i.e. snow ball toss), wrapped treats for kids (also maybe hand warmer packets?)
   g. Santa is coming – kids can come visit/see him, bring Santa letters, get candy cane and social distance photo ops.
   h. Donation station - Sponsored by Kindergarten who will be gathering Operation Stocking Stuffer donations, bin will be provided, and donations earns raffle ticket for prize.
   i. Ugly Christmas sweater contest
      i. Prizes for best Adult and best Child ugly Christmas sweaters
   j. Entertainment (planning still in the works)
      i. Band or choir members – coordination by Ms. Fletcher (TBD)
ii. Tulalip tribe – drum circle, other performance? (TBD)
iii. Christmas music (via speaker)

k. Hot cider & hot cocoa: hot water in carafes, packets & hot cocoa bar (toppings)
l. Tree lighting at the end of event – (suggested by Carly)
   i. Trunk activity – bird feeder ornament to decorate the tree?
   ii. Can we put it atop the play structure?
   iii. Classes could make ornaments during school hours?
   iv. Donated tree; Carly and Traci will complete setup/takedown and store tree for off season
      1. Carly and Traci - in charge of craft station for ornaments for this tree
m. Fake snow machine? Flurry at the start and end to make holiday magic?
n. Speaker for music – is one available in the school? Tailgate speaker (Bluetooth), microphone with it
   i. Volunteer can put together holiday playlist
   ii. Perhaps Rob/we have borrowed a sounds system in the past—Mirran will follow up/own this

o. Flyer for the event – Liz will see if Mrs. Whitehouse can email it out Monday
   i. Signup/volunteer list at SignUp Genius – will edit for clarity

4. Catholic Schools Week – January 29th to February 5th
   a. still a bit TBD in terms of events. Will discuss further at January PA mtg.
   b. Teacher Appreciation Day: Lunch, coffee brigade

5. Volunteer Opportunities, SignUp Genius is linked on school webpage under ‘Support ICOLPH’
   https://www.signupgenius.com/go/10c0d49a9ad29a3f9c34-volunteer1
   a. Can also contact school directly for volunteer opportunities

6. Auction is coming up –
   a. Forms, wishlist, procurement https://icolphschool.org/auction
   b. Class Pet Races: Most classes have earned their pet
   c. Auction survey as this will help with decision making related to live auction
   d. Early Procurement deadline is 12/17
      i. Early Procurement deadline is December 17th to earn free dress pass and 3 volunteer hours by donation of cash, items, services and/or Eagle Scrip of $300.

7. Ideas for PA connections/building school community. Virtual Game nights, etc.
   a. Welcome committee, paired up new families (older grade buddy, or same grade buddy), specific contact for newer families
   b. Coffee hours, room parents reaching out
   c. Dads and donuts

8. Box tops (app) (questions contact: Heather Cook) helps earn money for playground equip.

9. Amazon Smile

10. SCRIP counts towards your fundraising obligations.
    a. Questions contact: Trenieca McGinty scrip@ic-olph.org

PA Meeting Attendees: Kathy Wartelle, Mirran Rajic, Liz Barr, Laura Strzelec, Alison Dasho, Linnea Wolff, Liesel Stanhope, Traci Carpenter, Carly McGinn and Jennie Hrubesky

Next Meeting: January 7th