



# IMMACULATE CONCEPTION & OUR LADY OF PERPETUAL HELP SCHOOL

*Over a century of commitment to educating the whole child...*

## **Preschool Tuition, Fee, Volunteer and Fundraising Agreement**

**TUITION:** The tuition and fee schedules for the 2015-16 school year are outlined below. *Payments are due by the 1st of the month and are considered past due on the 5th. A follow-up service charge of \$40 will be charged if payments are not received by the 10th of each month.* Families with students in both preschool and grades K-8 may make arrangements to combine their preschool and K-8 tuition payments by contacting Shellie French, ICOLPH School Bookkeeper at: [french@ic-olph.org](mailto:french@ic-olph.org) or (425)349-7777.

**REGISTRATION FEE:** Non-refundable. \$75 per/family (unless other family children enrolled in K-8)

**BOOK/SUPPLY/ FIELD TRIP FEE:** \$50 non-refundable book/supply/field trip fee per student is required of each student to be paid in full by the first day of school in September 2015.

Preschool 3's Class (3 year olds): Tuesday, Wednesday, Thursday  
8:00 – 11:10 am  
Full year tuition: \$1,890  
Ten monthly payments of \$189

PreK AM Class (4 & 5 Year olds): Monday, Tuesday, Wednesday, Thursday  
8:00 am – 11:10 am  
Full year tuition: \$2,520  
Ten monthly payments of \$252

PreK PM Class (4 & 5 year olds): Monday, Tuesday, Thursday, Friday  
11:40 am – 2:50 pm  
Full year tuition: \$2,520  
Ten monthly payments of \$252

## **VOLUNTEER SERVICE EXPECTATIONS:**

Tuition presumes parents will contribute the required volunteer hours. Opportunities for volunteering in the classroom and school-wide will be provided throughout the year. ICOLPH families with students enrolled only in preschool are expected to fulfill a minimum of 20 volunteer hours by May 31, 2016; families not meeting this requirement will be billed at a rate of \$10 per hour.

## **FUNDRAISING:**

Every family with students in preschool only will be required to support ICOLPH fundraising endeavors at the level of \$350 through four fundraisers: SCRIP, the Auction, Annual Fund Drive and Walk-a-thon. The fundraising requirement must be met before May 1, 2016. Families that do not meet their fundraising obligation will be billed the difference in May of the school year.

Families may meet their fundraising obligation through any combination of the following:

- (a) Participation in the SCRIP program by purchasing SCRIP that generates all or part of your fundraising obligation in SCRIP revenue to the school;
- (b) Procuring items for the Auction or making a monetary donation to the Auction. Items procured for the Auction will be credited at the amount the item sells for at the Auction up to a maximum of market value. Monetary donations in support of the Auction should be made not later than the Auction item procurement deadline.
- (c) Participation in the Annual Fund Drive
- (d) Participation in the School Walk-A-Thon

Fundraisers and subsidy from our parishes bridge the gap between tuition and the actual cost of educating our students. More information about these fundraisers is available in the school office.

**COMMUNICATIONS:**

Certain information about your student will be included in a classroom directory for internal and emergency use. You grant the school permission to include any photograph or image of your student in any school directory or other ICOLPH School document or publication unless you initial the statement below.

\_\_\_\_\_ I (we) do **NOT** give ICOLPH School permission to publish any photograph or image of my student(s) in any school webpage, document, or publication.

**PRESCHOOL RULES & REGULATIONS:**

- 1. Immaculate Conception & Our Lady of Perpetual Help School holidays will be observed.
- 2. Parents are responsible for transportation of their child each day. Children must be picked up promptly at the end of class each day.
- 3. Fees are payable monthly and due on the first of each month. The full fee is charged for each month, August 2015 through May 2016.
- 4. Registration fee is due at the time of registration and is non-refundable.
- 5. Student must be potty trained and **be preschool age by August 31<sup>st</sup>.**
- 6. The Preschool Registration Form must be completed, and the registration fee must be paid, in order for your child to be accepted and a position held for preschool.
- 7. An up-to-date Washington State Immunization form, and signed copy of Preschool Tuition, Fee Volunteer and Fundraising Agreement form are required to be on file by August 15, 2015.
- 8. Two weeks' notice to withdraw is required. Charges are made on a monthly basis; therefore, no tuition refunds will be made in the month of withdrawal.
- 9. Registration will be complete upon final review by school principal, and a copy of this signed agreement will be returned to you.

I have read and I understand and agree to the rules and regulations of Immaculate Conception & Our Lady of Perpetual Help School.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Principal Signature \_\_\_\_\_ Date \_\_\_\_\_